

To: Members of Neighborhood Plan Advisory Committee
Members of Seattle Planning Commission

From: NPAC Open House Subcommittee / Planning Commission Open House Subcommittee

Re: Planning Commission and the Neighborhood Plan Advisory Committee hosted Open Houses

CC: Ray Gastil, Lyle Bicknell, Kimberlee Archie

This summer the Seattle Planning Commission and the Neighborhood Plan Advisory Committee (NPAC) will be hosting a 5 Open House Meetings that will focus on the 24 Neighborhood Plan Status Reports.

PREP & TRAINING SESSION (See attached draft agenda)

Thursday, June 11 from 4:00 - 5:30 p.m.

Boards and Commission Conference Room at City Hall (Room L280).

In order to prepare Commissioners and NPAC members for our role in co-hosting the NPAC Open House subcommittee and a subcommittee of the Planning Commission we will hold a prep/orientation meeting for Commissioners and NPAC members. We will also hold a make session for anyone who cannot attend.

(Please note that the Planning Commission will hold a truncated business meeting from 3:00 - 4:00 pm. The Commission will adjourn promptly at 4:00 pm. At 4:00 pm NPAC members will join the Commissioners for the Prep & Training Session).

Action Needed: Please RSVP to Katie Sheehy (Planning Commission staff) at

katie.sheehy@seattle.gov or 206-684-8694 so we can be sure to have enough materials and can properly arrange the room.

Make up Session: If you can't attend the June 11 meeting, the make up session, will be held on Thursday, June 18 from 11:30 - 1 pm, in Seattle Municipal Tower room 1820. Please RSVP to Katie Sheehy at the above email or phone. Let us know as soon as possible if you are unable to attend either June 11 OR June 18 so we can make special arrangements with you regarding preparation for the open house meetings.

OPEN HOUSE MEETINGS:

There will be a total of 5 Open House meetings that will include anywhere between 3 - 6 neighborhood breakout sessions. One NPAC member and one Planning Commissioner will be assigned to each breakout session. The Open House meeting dates are listed below.

NPAC Co-Chair, Irene Wall is assigning NPAC Chair and Planning Commissioner and Josh Brower is assigning the Planning Commissioners based on the preferences that members have indicated and availability. We should have the final assignments very soon.

All meetings will be held from 6:00 - 8:00 pm. - Commissioners and NPAC members should plan to arrive 60-30 minutes early to help with set up and should plan to help with tear down and clean up. We will get logistical and set up support from commission staff as well city staff.

June 22nd @South Lake Union Armory

Includes 6; Queen Anne (Upper QA & Uptown), Belltown- Denny Regrade, First Hill, Capitol Hill, Pike / Pine, Eastlake

July 8th @ Northgate Community Center

Includes 4; Lake City, Aurora - Licton Springs, Bitter Lake Village, University Community*

July 23** @ Phinney Neighborhood Center Community Hall

Includes 5 Crown Hill - Ballard, Wallingford, Fremont, Green Lake, Greenwood - Phinney

July 27th (still confirming location) Rainier Community Center

Includes 3 Rainier Beach, Columbia City, Central Area (Madison/Miller, 23rd and Jackson, 12th Ave)

July 28th @ Delridge Community Center

Includes 6 Admiral, W Seattle Junction, Morgan Junction, Delridge, Westwood - Highland Park, Georgetown